



Colchester Sewer and Water Commission

Minutes of the March 9, 2016 Regular Monthly Meeting Municipal Office Complex Colchester, Connecticut

Members Present: S. Coyle, R. Silberman, R. Peter, M. Cross
Members Absent: T.Hochdorfer
Others Present: J. Paggioli (Public Works), Andreas Bisbikos

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:02 p.m.
2. **Approval of the Sewer and Water Commission February 10, 2016 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the February 10, 2016 Regular Monthly Meeting Minutes as submitted, by M.Cross, second by R.Peter; Motion approved 4-0 (none abstained).
3. **Citizen's Comments** - None.
4. **Subcommittee Reports**
 - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**
Transfers – None.

Monthly Financials – Discussion.

Quarterly Billing –As of 2/29/16 we have collected 74.08% of the projected budget and we have billed out 76.3% of the “projected” FY 15-16 budget.

Disputes: None
5. **Water Activities**

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A. Water Activities Report – February

- 1) Service Work: Mark outs, Samples, Finals. Profiles, Service Calls, Quarterly Readings, Leak Search
- 2) New Developments. 95 Linwood Avenue continuing, Northwoods,
- 3) Water Hauling – Continuing.
- 4) Well 4 –Issue with pump shaft. On Hold.
- 5) Staff finished FY16-17 Budget.
- 6) Well 3A – RFP Development Engineering Services Work Started –wetlands and geo-probe
- 7) Main breaks: 0
- 8) Snow Operations.
- 9) Vehicle ordered.
- 10) Annual Consumer Confidence/Water Quality Report completed – to be mailed in April Bill.

B. Water Projects Status –

- 1) Budget submitted. Review of AlphaQ, various building permits, Settler’s Green, Hydraulic Considerations.

6. Sewer Activities

A. Joint Facilities Report – January meeting 1/19/2016. Capital vs Operational discussion, and 2016-17 budget discussion. February 16, 2016 meeting to set budget - . Portland agreement presentation. No Quorum. Special Meeting was held February 23, 2016. Notes – East Hampton agreed to include Portland WPCA St. Clement flow as a client to the allocated flow within East Hampton, and not a direct connection to Joint Facilities. Budget was set for the Joint Facilities with the Capital Items removed from the Annual Operating Budget.

B. Sewer Activities Report – Cleaning of the Norwich Avenue – Chestnut Hill Road Pump chamber. The cleaning is considered a regular maintenance issue.

C. Sewer Projects Status – RDT Project. Project awarded to Kovacs. Colchester Selectmen approved funding recommendation listed in February 2015 meeting of Sewer and Water Commission. Submittals have started anticipated start of major work to occur during low flow periods in summer. Joint Facilities Colchester Funding delivered. At the July meeting of Joint Facilities, the issue in delay of timely review, revision and approval of submittals was brought up and the impact to the construction schedule. It was anticipated that the delivery of the RDT and installation would occur in October, however it appears that November is the more realistic time schedule. There are sufficient days within the contract for the delay in installation but should the installation be delayed further there are “weather dependent” issues that will have to be addressed by the contractor and operations within the plant. UPDATE: PCB issue was brought to the attention of the JT Facilities staff in regard to the demolition of the tank. Retesting of other areas of the tank indicated no PCB paint contamination. The effective one location can be cut out and remediated without larger building modifications to the building occurring.

7 **Old Business**

- A) **RFP 2015-16 Engineering Services Well 3A Project** – Wetland delineation completed, geo-probe of environmental review conducted. Forwarding of electronic mapping for consultant use.
- B) **Proposed Agreement between Colchester East Hampton Joint Facilities and the Town of Portland Sewer and Water Commission**-Tim Smith of the Joint Facilities forwarded a proposed draft agreement concerning the connection of St. Clements pump station to the Colchester – East Hampton Sewerage Treatment plant. East Hampton will accommodate Portland as a client as opposed to a direct Joint Facilities agreement. The item is considered closed in regard to impact on the Colchester WPCA.
- C) **FY 2016-2017 Water and Sewer Operating Budget**-See package. Highlights: Water; a 1.5% increase of water use fees. Adequate Capital Funding and contingency. Sewer; Use of Fund balance for vehicle purchase and operational expenses only included. Capital Expenses at Joint Facility to be addressed after from existing Capital Funds, no rate increase proposed. Discussion occurred and consensus was reach to forward the proposed budget to Public Hearing to be held immediately prior to the next scheduled Sewer and Water Commission Meeting on April 13, 2016.

8 **New Business –**

- A) **Discussion of Radio Read vs Cellular Real Time Meters.** Mr. Paggioli gave a brief discussion on the operational capabilities of the existing radio read Badger meters versus a real time wireless meter and system. He explained that the desire is to eventually modernize the equipment of the Water system, however at the present time there are other priorities for the Capital Funds of the system.
9. **Adjourn** - Motion to adjourn, by R. Peter , second by R. Silberman ; Motion approved 4-0. Chairman Coyle adjourned the meeting at 8:27 p.m.

Respectfully submitted,
James Paggioli, L.S.